

IMPORTANT INSTRUCTIONS- PLEASE READ CAREFULLY BEFORE FILLING IEC APPLICATION

There are 4 forms in this folder numbered from 1-4 in PDF format and a separate folder with templates for Informed Consent.

Kindly PRINT PDF FORMS 1,2,3 (COMPULSORY) and required pages from PDF 4 which are relevant to Your study.

1. Application form (Pdf no.1) is to be COMPULSORILY filled and submitted with research proposal.
2. Reviewers form is COMPULSORY (Pdf no. 2) and ONLY first section on page 1 must be filled by the researcher.
3. IEC Certificate (Pdf No. 3) is also COMPULSORY and sections 1,2,3 must be filled by the investigators.
- 4 . Supplementary forms (Pdf no. 4) may be applicable to certain investigators at different times prior to, during and after the research period. These may be included along with application as needed for the type of proposal.
5. A separate folder contains "Patient information sheet" and "Informed consent forms" (templates provided in DOC format) which need to be modified accordingly to your study protocol and included in the presentation before ethics committee.

INCOMPLETE APPLICATIONS and INCORRECTLY FILLED FORMS will not be considered and face the risk of being rejected for review by the IEC.

PRESENTATION OF PROPOSAL BEFORE ETHICS COMMITTEE

- Submit ALL completed proforma along with synopsis/ study protocol in hard copy for consideration of review by the ethics committee before the meeting date.
- Presentation(PPT) before ethics committee should be brief focusing in particular on the methodology and ethical concerns.
- Presentation should not exceed 5 min in total time.
- In the case that principal investigator is unable to be present at the ethics meeting, a co-investigator or another member of the department may present the same on behalf of the PI citing appropriate reasons for the same.